

**MINUTES OF THE PRAZE PATIENT PARTICIPATION
GROUP HELD ON WEDNESDAY 23rd AUGUST 2017
COMMENCING AT 19:00 AT PRAZE
SURGERY**

Apologies:

Jane Thompson (Chair)

Joy Eustice, with regret, has advised that she has stepped down from the PPG group

Present:

Alistair McLeod(Vice Chair)

Averil Prior

Ian Wilson

John Nash

Margaret Nash

Timothy Iremonger

Chris Iremonger

Aurora Talbot

Evelyn Pinto-Willis

Linda Mason

Anne Craig(Secretary)

Declarations of Interest.

None declared.

Note: In the absence of the Chair, Mrs Jane Thompson, Alistair McLeod(Vice Chair) acted as Chair.

Minutes of the Previous Meeting (27th June) were read.

Minutes of PPG launch Event and post event review meeting (18th July 2017) were read with brief details of the event provided by Alistair McLeod.

All present agreed that the minutes were a true and accurate record of the meetings.

Proposed by John Nash. Signed and dated by Alistair McLeod

Item 4: Code of Conduct, the Secretary had prepared a list of those who were still to sign and papers were issued and signed by those present. New members were asked to take their paperwork home to review and to return the code, signed, at the next meeting.

Item 5: Kerrier Community Mapping Event – 20th September 2017. Anne Craig gave details of the event and advised that she was attending on behalf of the GP practice. Aurora Talbot proposed that Anne's attendance could also be on behalf of the PPG. Agreed.

Item 6: EPIC Approach explained to meeting. Alistair McLeod and Chris Iremonger also gave brief details. Workshops are to be set up across Cornwall with a Graduate co-ordinating each workshop.

Item 7: Chris Iremonger provided brief details of Patients Association project set-up. Mr Nigel May is Chair of the PPG Umbrella group in East Cornwall which consists of 8 PPGs who are working closely with Kernow Clinical Commissioning Group (KCCG). All agreed that it would be very interesting to learn of the activities of other PPGs and that Nigel May should be invited to the next full PPG meeting on Weds 15th November at 7pm at Praze Surgery. **ACTION POINT.**

Item 8: next PPG event scheduled for Tuesday 17th October 2017. Apologies were given in advance by five of those present. There was a discussion about the proposed start time and it was agreed that the survey would be conducted from 4.30pm to 6pm with a brief review meeting thereafter. Agreed that the topic should be 'The Donor Card'. Aim of different start time is ensure we survey a different cross section of patients. It was suggested and agreed that a question about the practice website should be included on the next survey to increase awareness.

Also suggested that a survey be completed during a Flu clinic?

All agreed that this would be a long day for those with other business/work/other local committee responsibilities.

Item 9: Any Other Business:

Margaret advised the group that the Aphasia Group that used to meet at Tesco Community Room at Pool had unfortunately lost the use of the room.

Margaret advised that she had been approached re a possible start-up for a PMR (Polymyalgia Rheumatica) Support Group, she if members could suggest who she could approach for help. Chris Iremonger suggested Hayley, PMR Specialist Nurse in Rheumatology Department at RCHT and also the Stroke Nurses at RCHT.

Ian Wilson suggested that the website address could be added to invitation letters for the Flu clinics to increase awareness.

Evelyn Pinto-Willis asked are patients aware of Dispensary delivery dates (Tuesdays & Thursdays) and how this could impact on the 48 hour turnaround for repeat medication requests.

Item 10: Date of next meetings: PPG Survey and review Tuesday 17th October 2017

Date of next full meeting Wednesday 15th November 2017, 7pm at Praze.

Meeting Closed at 8pm.